



Chautauqua, Cattaraugus, Allegany and Steuben Counties

# Southern Tier Extension Railroad Authority

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779  
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“This institution is an equal opportunity organization”

Frank “Jay” Gould, Chairman  
Richard Zink, Chief Executive Officer

## STERA AUDIT COMMITTEE MEETING MINUTES

June 13, 2022

The Audit Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority met at 9:00 AM on June 13, 2022 in the office of the Southern Tier West Regional Planning and Development Board in the Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York, and via Zoom. The following persons were in attendance:

### Committee Members In Attendance

James Griffin, Committee Chairman  
Jay Gould  
Robert Keis, STERA CFO  
John Malter

### Representing

Steuben County  
Chautauqua County  
Southern Tier West RPDB  
Steuben County

### Committee Members Not In Attendance

Vacant

### Representing

Cattaraugus County

### Others Attending

Richard Zink  
George Prete

### Representing

STERA CEO  
Steuben County

### **1. Call to Order and Introduction of Those Present**

Chairman Griffin called the meeting to order at 9:00 AM.

### **2. Reading and Approval of the Minutes of the Previous Meeting (March 21, 2022)**

The Committee approved the minutes of the March 21, 2022 meeting (Robert Keis, Jay Gould) passing unanimously).

### **3. Review of Bank Statements and Interim Financial Statements**

CFO Keis had reviewed the financial statements and bank statements for May 31, 2022 and found no issues. The Committee reviewed and discussed the Treasurer’s Report, including bank statements and interim monthly financial statements for May 31, 2022. The Committee adopted a resolution recommending that the Board approve the Treasurers’ Report (Jay Gould, Robert Keis, passing unanimously).

### **4. Unfinished Business**

There was no unfinished business.

**5. New Business**

There was no new business.

**6. Public Comment**

There was no public comment.

**7. Next Meeting Date and Agenda for Next Meeting**

The Audit Committee will next meet on October 17, 2022 prior to the Board meeting on that date.

**8. Adjournment**

The Audit Committee meeting adjourned at 9:15 AM.

**I certify that this is an accurate summary of the meeting of the Audit Committee of the  
Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority  
held on the date indicated above.**

Name: Thomas M. Barnes

Office: Secretary

Date: June 13, 2022