

Chautauqua, Cattaraugus, Allegany and Steuben Counties

Southern Tier Extension Railroad Authority

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779
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“This institution is an equal opportunity organization”

Steven Havey, Chairman
Richard Zink, Chief Executive Officer

Minutes of STERA Governance Committee Meeting June 10, 2024

The Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority met at 9:00 AM on June 10, 2024 at the Conference Room at 4039 Route 219, Suite 200, Salamanca, New York. The following persons were in attendance:

Committee Members In Attendance

Steve Havey
Jerry Scott
Keri Kerper
George Prete

Representing

Allegany County
Allegany County
Cattaraugus County
Steuben County

Others Attending

Kimberly LaMendola

Representing

STERA Corporate Secretary

1. Call to Order and Introduction of Those Present

Committee chairman Steve Havey called the meeting to order at 9:04 AM. He noted that a quorum was present.

2. Reading and Approval of the Minutes of the Previous Meeting

The Committee waived the reading of the minutes of the prior meeting held March 25, 2024 (Scott, Kerper, passing unanimously)

The Committee approved the minutes of the prior meeting held March 25, 2024 (Kerper, Scott, passing unanimously).

3. Unfinished Business

There was no unfinished business.

4. New Business

a. Review of Financial Disclosure and Ethics Report

- i. The Governance Committee reviewed and approved the Financial Disclosure and Ethics Report submitted by STERA’s management for the year 2023. It is indicated that there appear no financial issues or ethical issues arising from STERA operations and/or as indicated by the Ethics Forms submitted by STERA Board members and STERA Corporate Officers to the Cattaraugus County

Attorney's Office that would indicate that any STERA Board member or STERA Corporate Officer might be in a situation of actual or potential conflict of interest or where their independent judgment in the exercise of duties for STERA may be impaired. (Kerper, Scott, passing unanimously)

5. **Public Comment** – none


6. **Next Meeting Date and Agenda for Next Meeting**

The next meeting date of the Governance Committee will be determined as the Governance Committee will not need to meet on the next Board of Directors meeting scheduled for October 21, 2024

7. **Adjournment**

The Committee adjourned at 9:15 AM (Scott, Kerper, passing unanimously).

I certify that this is an accurate summary of the meeting of the Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority held on the date indicated above.


Name: _____
Office: Secretary
Date: June 10, 2024