



Chautauqua, Cattaraugus, Allegany & Steuben Counties
Southern Tier Extension Railroad Authority
 Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779
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"This institution is an equal opportunity organization"

Terry Everetts, Chairman
 Richard Zink, Chief Executive Officer

Minutes of STERA Governance Committee Meeting

June 10, 2019

The Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority met at 9:00 AM on June 10, 2019 in the Conference Room in the office of the Southern Tier West Regional Planning and Development Board in the Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York. The following persons were in attendance:

Committee Members In Attendance

Seth Corwin
 Terry Everetts, Chairman
 Jeff Gray
 Steve Havey
 Jerry Scott

Representing

Steuben County
 Cattaraugus County
 Chautauqua County
 Allegany County
 Southern Tier West

Committee Members Not In Attendance

None

Representing

Others Attending

Thomas Barnes

Representing

STERA Corporate Secretary

1. Call to Order and Introduction of Those Present

Committee Chairman Terry Everetts called the meeting to order at 9:00 AM. He noted the presence of a quorum for the meeting.

2. Reading and Approval of the Minutes of the Previous Meeting

The Committee approved the minutes of the prior meeting, held June 11, 2018 (Corwin, Scott, passing unanimously).

Unfinished Business

There was no unfinished business.

New Business

3. Review of Financial Disclosure and Ethics Report

The Committee reviewed and discussed the Financial Disclosure and Ethics Report, prepared for the year ending December 31, 2018, and adopted a resolution recommending that the Board should

approve this report (Corwin, Scott, passing unanimously). The report indicated that there does not appear to be any financial issues or ethical issues arising from STERA operations and/or as indicated by the Ethics Forms (financial disclosure forms) submitted by STERA Board members and STERA Corporate Officers to the Cattaraugus County Attorney's Office by April 30, 2019 that would indicate that any STERA Board members or STERA Corporate Officers might be in a situation of actual or potential conflict of interest or where their independent judgment in the exercise of his duties for STERA may be impaired. Several members were late in submitting the form to the Cattaraugus County Attorney's Office; next year, STERA will endeavor to have all forms submitted in a timely fashion.

4. Other New Business

There was no other new business.

5. Public Comment

There was no public comment.

6. Next Meeting Date and Agenda for Next Meeting

If needed, the Governance Committee will next meet on October 21, 2019 at 9:00 AM.

7. Adjournment

The Committee adjourned at 9:15 AM (Havey, Scott, passing unanimously).

I certify that this is an accurate summary of the meeting of the Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority held on the date indicated above.

Name: *Thomas M. Barnes*

Office: Secretary

Date: June 10, 2019