



Chautauqua, Cattaraugus, Allegany & Steuben Counties

Southern Tier Extension Railroad Authority

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Gerard Fitzpatrick, Chairman

STERA Executive Committee Meeting July 6, 2006

Minutes

Present: John Margeson, James Griffin, Robert Walrod, and Joseph Eade

Others Present: Thomas Barnes, William Burt, and Donald Rychnowski

The Executive Committee of STERA met by telephone conference call on July 6, 2006 at 1:30 PM.

1. Call to Order

Mr. Margeson called the meeting to order at 1:30 PM.

2. Resolution to Proceed with Safetea-Lu Project

The Executive Committee discussed and adopted a Resolution to Proceed with the Safetea-Lu Project (Walrod, Griffin, passing unanimously). Specifically, the resolution authorized the implementation, and funding in the first instance 100% of the federal aid-eligible costs, of a transportation federal-aid project (the Safetea-Lu project), the full funding of the local share of federal-aid eligible and ineligible project costs, and the appropriation of WNYP local share funds therefore.

3. Resolution to accept engineering services proposal from Clough Harbour & Associates LLP, and authorize giving the notice to proceed

The Executive Committee discussed and adopted a Resolution to accept engineering services proposal from Clough Harbour & Associates LLP, contingent upon, first, receiving an opinion letter from Harris Beach indicating that the selection and engagement of Clough Harbour & Associates LLP was done in compliance with the PAAA and STERA procurement policies, second, receiving a revised proposal for engineering services that accommodated certain modifications insisted on by STERA, and to authorize giving the notice to proceed to Clough Harbour & Associates (Walrod, Margeson, passing unanimously, Griffin abstaining).

4. Resolution to authorize going to bid and advertising for the planned construction projects

The Executive Committee discussed the planned construction projects, to include the \$230,000 NYS DOT program grant, the \$2,000,000 Bond Act award, the \$900,000 Safetea-Lu award, the 3 pending Multimodal awards, and the match for the above. Mr. Barnes noted that STERA had received from NYS DOT a written opinion, written by federal DOT, which stated that federal Davis Bacon requirements did not apply to the Safetea-Lu project as it was to be administered (i.e., by STERA).

Accordingly, STERA is working toward combining all of these funding awards, including the pending awards, into a single construction contract, with the pending awards to be “add on’s” that are part of the bid specs. STERA Would go to bid on July 10, have bid documents available by July 14, have a pre-bid conference on July 19, receive and open bids on July 31, tally bids and make a decision (by Executive Committee) on July 31, transmit the tally to NYS DOT on July 31, receive the approval by NYS DOT in August 1, and issue the award on August 1.

The Executive Committee adopted a Resolution to authorize going to bid and advertising for the planned construction projects (Walrod, Griffin, passing unanimously).

5. Multimodal Award Ceremony

Mr. Barnes noted that Senator Cathy Young had invited the STERA officers to attend the award ceremony for the pending Multimodal funds that she has been working on obtaining. This ceremony would take place on July 18 at 11:30 AM at the Salamanca Railroad Museum.

6. Next STERA Board Meeting

Mr. Barnes noted that STERA has announced its next meeting to be held on July 24 at 9:30 AM. Mr. Margeson noted that there was an Allegany County Legislative meeting that afternoon, which might negatively impact his and his County other representatives from attending, or at least staying too long. He asked Mr. Barnes to determine whether there would be good representation on the 24th, and consider re-scheduling. Mr. Walrod asked that if the meeting was to be re-scheduled, that it be re-scheduled for the week following the week of July 31.

7. New member training – history and mission of STERA

Mr. Walrod suggested that the Board revisit its history and mission in an upcoming meeting, to acquaint new members and re-familiarize old members with STERA’s history and mission. It was suggested that this happen at a future meeting date after the next meeting.

8. Adjournment

The meeting was adjourned at 2:25 PM (Griffin, Walrod, passing unanimously).

