



**Chautauqua, Cattaraugus, Allegany & Steuben Counties**  
**Southern Tier Extension Railroad Authority**  
 Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779  
 TEL (716) 945-5301 FAX (716) 945-5550 TDD (716) 945-5301

"This institution is an equal opportunity organization"

Terry Everetts, Chairman  
 Richard Zink, Chief Executive Officer

**Minutes of STERA Governance Committee Meeting**

**June 6, 2016**

The Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority met at 9:00 AM on June 6, 2016 in the Conference Room in the office of the Southern Tier West Regional Planning and Development Board in the Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York. The following persons were in attendance:

**Committee Members In Attendance**

Seth Corwin  
 Terry Everetts, Chairman  
 Jerry Scott

**Representing**

Steuben County  
 Cattaraugus County  
 Southern Tier West

**Committee Members Not In Attendance**

Adam Gorczyca  
 Vacancy

**Representing**

Chautauqua County  
 Allegany County

**Others Attending**

Thomas Barnes

**Representing**

STERA Corporate Secretary

**1. Call to Order and Introduction of Those Present**

Committee Chairman Terry Everetts called the meeting to order at 9:00 AM. He noted the presence of a quorum for the meeting.

**2. Reading and Approval of the Minutes of the Previous Meeting**

The Committee approved the minutes of the prior meeting, held March 7, 2015 (Corwin, Scott, passing unanimously).

**Unfinished Business**

There was no unfinished business.

**New Business**

**3. Review of Financial Disclosure and Ethics Report**

The Committee reviewed and discussed the Financial Disclosure and Ethics Report, prepared for the year ending December 31, 2015, and adopted a resolution recommending that the Board should approve this report (Corwin, Scott, passing unanimously). The report indicated that there does not

appear to be any financial issues or ethical issues arising from STERA operations and/or as indicated by the Ethics Forms (financial disclosure forms) submitted by STERA Board members and STERA Corporate Officers to the Cattaraugus County Attorney's Office by April 30, 2016 that would indicate that any STERA Board members or STERA Corporate Officers might be in a situation of actual or potential conflict of interest or where their independent judgment in the exercise of his duties for STERA may be impaired.

**4. Other New Business**

There was no other new business.

**5. Public Comment**

There was no public comment.

**6. Next Meeting Date and Agenda for Next Meeting**

If needed, the Governance Committee will next meet on October 10, 2016 at 9:00 AM.

**7. Adjournment**

The Committee adjourned at 9:30 AM (Corwin, Scott, passing unanimously).

I certify that this is an accurate summary of the meeting of the Governance Committee of the Chautauqua, Cattaraugus, Allegany and Steuben Southern Tier Extension Railroad Authority held on the date indicated above.

Name: Thomas M. Barnes

Office: Secretary

Date: June 6, 2016