



**Chautauqua, Cattaraugus, Allegany & Steuben Counties**  
**Southern Tier Extension Railroad Authority**

Center for Regional Excellence, 4039 Route 219, Suite 200, Salamanca, New York 14779  
TEL (716) 945-5301 FAX (716) 945-5550 TDD (716) 945-5301

"This institution is an equal opportunity organization"

**William Daly, Chairman**  
**Richard Zink, Chief Executive Officer**

**STERA Audit Committee**

**Notice of Upcoming Meeting**

**Date:** Thursday, March 20, 2014  
**Time:** 2:30 PM  
**Place:** Southern Tier West Planning and Development Board Small Conference Room  
Center for Regional Excellence  
4039 Route 219  
Salamanca, New York

Please see <http://www.ccasstera.org/htm/document%20to%20be%20discussed/2014/march20.2014.html> for access to documents that will be discussed at this meeting.

**Agenda**

- 1. Roll Call and Introduction of Those Present**
- 2. Reading and Approval of the Minutes of the Previous Meeting (June 17, 2013)**
- 3. Review of Bank Statements and Interim Financial Statements**
- 4. Unfinished Business**
- 5. New Business**
  - A. Presentation of Audit (Edward Bysiek, Bysiek CPA, PLLC)
  - B. Review of Reports
    1. Draft Organizational Assessment of the Effectiveness of Internal Controls
    2. Draft Audit Committee Charter Review Report March 2013
    3. Draft Audit Committee Self-Evaluation Report for Calendar Year 2013
  - C. Other New Business
- 6. Public Comment**
- 7. Next Meeting Date and Agenda for Next Meeting**
- 8. Adjournment**

Please contact STERA Corporate Secretary Tom Barnes at 716-945-5301 x 209 or [tbarnes@southerntierwest.org](mailto:tbarnes@southerntierwest.org) to indicate whether or not you will be able to attend.